



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

Division Director of Developmental Disabilities

Job Information

Job Type: Full-Time

Pay Grade: O

Program: Developmental Disabilities

Location: Muscogee County

Posting Date: 02/10/2021

Application Deadline: Open

Position Open to: All qualified applicants

***ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. ***

Submit completed State of Georgia application to Recruiter:

**Human Resources
New Horizons Behavioral Health
2100 Comer Avenue
Columbus, Georgia 31904**

Fax: (706) 596-5589

Email: jobs@nhbh.org

Website: www.nhbh.org

Job Description Summary

Under direction, manages and directs the clinical and/or social services activities of the IDD Division. Provides programmatic and administrative direction in the daily operations of the IDD Division. Responsibilities include supervision and oversight of multiple programs within the eight county service area; supervision of staff; coordination of programs and services; work closely with Regional Office and Community Stakeholders; ensure that programs are in compliance with current guidelines; ensure that service provision is within established waiver guidelines; knowledge of behavior support plans and techniques; knowledge of the NOW and COMP Waivers that serve the IDD population. Some travel is required.

Minimum Qualifications:

Master's Degree in Social Work, Psychology, Counseling, Sociology, Nursing, Vocational Rehabilitation, or a related field. Five or more years of experience in the Developmental Disabilities field and must have supervisory experience. DDP or DDP Eligible.

Preferred Qualifications:

Licensed in the state of Georgia

The applicant may be subjected to a Fingerprint Based Background Check of the Georgia and Federal Criminal History Record Databases.

New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.

This position is subject to close at any time once a satisfactory applicant pool has been identified.