



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

Building Better Lives

Social Services Tech 2- Case Manager

Job Information

Job Type: Full-Time

Pay: \$12.02 per hr; \$25,000 per yr

Program: Shelter Plus Care

Location: Muscogee County

Posting Date: 8/4/2021

Application Deadline: Open Until Filled

Position Open to: All qualified applicants

***ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. ***

Submit Completed State of Georgia application to Recruiter:

**Human Resources
New Horizons Behavioral Health
2100 Comer Ave.
Columbus, Georgia 31904**

Fax: (706) 596-5589

Email: jobs@nhbh.org

Website: www.nhbh.org

Job Description

Under general supervision, performs social services functions at an advanced level to individuals with substance abuse or mental health history. Provide management and referral services to clients. Must meet and maintain productivity through daily documentation and client visitation.

Will work with the following population: Homeless, Substance Abuse and Mental Health. May also have to transport individuals.

Minimum Qualifications:

Completion of a Bachelor's degree in one of the following fields: social work, psychology, mental health, nursing, sociology, criminal justice, counseling, or a related discipline and one year of full-time experience as a Social Services Technician. Must have BS or BA in above named fields to be MHC eligible (Mental Health Clinician)

Preferred Qualifications:

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The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL.

Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.

This position is subject to close at any time once a satisfactory applicant pool has been identified.