



A Community Mental Health / Developmental Disabilities/ Addictive Diseases Program

# Contract Client Support Worker

## Job Information

**Job Type:** **Contract**

**Pay Rate:** \$12.33 per hour

**Program:** DD - CAI

**Location:** Randolph, Clay, Stewart, & Quitman Counties

**Posting Date:** 3/23/2023

**Application Deadline:** **Open Until Filled**

**Position Open to:** All qualified applicants

\*\*\*ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations. \*\*\*

Submit Completed State of Georgia application to Recruiter:

**New Horizons Behavioral Health**  
2100 Comer Ave  
Columbus, Georgia 31904

**Fax:** (706) 596-5500

**Email:** [jobs@nhbh.org](mailto:jobs@nhbh.org)

**Website:** [www.nhbh.org](http://www.nhbh.org)

## Job Description

Under direct supervision, the employee will transport and engage individual to and from community outings and events of their choice. The employee will electronically document the day's activities and the reaction of the individual in their electronic medical record. The employee is required to communicate with his/her immediate supervisor regularly. The employee may be asked to attend annual ISP meetings.

### Minimum Qualifications:

High School diploma or GED is required. Must have at least two (2) years of experience working with individuals with developmental disabilities, mental illness, and/or addictive diseases.

### Preferred Qualifications:

Experience in working with individuals with mental disorders and/or challenging behaviors.

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.

**NOTE: APPLICATIONS WILL BE SCREENED AT THE PREFERRED LEVEL. APPLICANTS MUST MEET BOTH THE MINIMUM AND THE MAJORITY OF THE PREFERRED QUALIFICATIONS TO BE CONSIDERED FOR THIS POSITION.**

**Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. We are also unable to contact applicants who are not selected for a position. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by Human Resources to continue the hiring process.**

**This position is subject to close at any time once a satisfactory applicant pool has been identified.**